

St. Peter Ministry Center and Chapel
155 Jefferson
Monument, CO 80132

USE OF FACILITY REGULATIONS AND USERS RESPONSIBILITIES

USERS shall be responsible for:

- ✓Picking up door key(s) and/or keycards and/or entry code from Margaret Charzynska (margaret.charzynska@petertherock.org, x1200) at an arranged date and time prior to the event.
- ✓Being aware of all regulations concerning the proper use and clean up of the facility and equipment, smoking and alcohol policies, and emergency procedures.
- ✓Completing after-event checklist.

USERS agree that they will indemnify and hold free and harmless Diocese of Colorado Springs and St. Peter Catholic Church, Monument, CO, and all of their directors, agents, officers, employees and volunteers from any and all claims or actions for damages or loss to property, including the loss of use thereof, and from any and all claims or actions for personal injury, sickness or disease, including personal injury, if caused by the USERS, it agents, employees or servants acts or omissions, and the USERS will pay any and all judgement decrees, costs, including attorney's fees which may be rendered against the Diocese of Colorado Springs and St. Peter Catholic Church, Monument, CO, its directors, officers, agents and employees and volunteers, in any and all such actions or proceedings.

USERS shall follow the policy of Colorado Springs that parishes, schools and institutions which either allow outside organizations or individuals to rent or use their facilities require those organizations or individuals to purchase the Special Events Insurance protection offered through Diocese of Colorado Springs.

Click [here](#) for the Application for Special Event Request Forms. Special Event Request Form must be completed 20 days prior to an event.

If USERS wish to utilize their own insurance, the USERS agree to carry Liability

Insurance or other equivalent insurance which shall cover the Hold Harmless Agreement set forth above. The required minimum limits of liability are \$1,000,000 per event for bodily injuries and property damage. The insurance company must be rated "A" or higher by BEST GUIDE. USER must provide the Roman Catholic Diocese of Colorado Springs, CO, and St. Peter Catholic Church, Monument, CO, a certificate specifically identifying the agreements insured to the above effect.

Insurance is available from Diocese of Colorado Springs for \$100.

USERS shall arrange for security personnel, if necessary.

USERS shall confine their activities to area assigned to them.

USERS will comply with all laws and all rules, ordinances or requirements imposed by any municipality or government authority and will not do or suffer to be done anything on said premises in violation thereof.

USERS will keep said premises, including the personal property therein, during the term, in as good repair and at the expiration thereof yield and deliver up the same in like conditions as when taken, reasonable wear and tear thereof and damage by the elements expected.

I _____ (printed letters) have read the St. Peter Catholic Church USE OF FACILITY REGULATIONS USERS RESPONSIBILITIES and agree to all terms stated herein.

Signature of Renter: _____ Dated _____

Facility Manager: _____ Dated _____