**December 17, 2017**

Parish Council “Special” Meeting 9:15-10:30 am

Agenda Topics for the Parish Council’s Special Meeting included:

Security Plan and System

Growth and Expansion updates and PPT presentation

**Parish Council members present:** Father Gregory Golyzniak, President, J.J. Kaelin, Vice President, Ed Paulovich, Bruce Bishop, Trish Eells, Rob Hickman, Terry Nickel and Paul Zmuda. Guest: Finance Council President, Alan Feldkamp

Administrative Assistant, Ciera MacIsaac

1. Security Plan and System

Updates:

* $30,000 estimate for the security cameras
* Need $5,000 more to complete the purchase of the security cameras.
* Security cameras for school and church
* 4 years ago: buzzer and camera on the school, snow removal, hand rails, special door between school and gym, the water issue from the north
* Why?
  + Health
  + Keep Children safe
  + Be prepared in the event of a shooting
  + Support disaster preparedness-Red Cross

St. Peter’s 30-40-page plan was presented to the Diocese

Bob Leise chairs the St. Peter Security team of six people who will be responsible for the SOP-Standard Operating Procedures.

* **St. Peter Church’s Security Plan was approved by the Diocese with Bishop Sheridan’s signature**

SOP

1. Oranges/orange juice on hand for diabetics and fainting
2. AED
3. Installed special intercom phones for people who are assigned to help us

Currently in the process of recruiting registered nurses, doctors, other medical personnel to volunteer to help

Keep the church secure for safety reasons and if ever in the case of a lawsuit

* Eyewitness
* Security cameras

Currently cars parked in our parking lots have been broken into

In addition, will provide an improvement in Internet, fiber optics

1080 p cameras include zoom-in capabilities, voice recording and facial recognition

Roughly 17 cameras

6-8- outside of church

5-6- in church

* Monitors installed to be able to look to check the cameras
* Access to camera view after hours for those who live close
* Cameras connected to ADT, if something is triggered to immediately notify the police
* Installing locks on entrance doors during the weekdays
* During the week there will be a buzzer and a camera monitored by the office receptionist. Currently done in nearly 60% of (Diocesan?) parishes
* Local community parish representatives, primarily clergy, meet once a month with Monument police, and also instant email with updates or if someone of suspect is loitering around the parishes for which to look out
* Creating people in the parish, who are trained by the police to help out against a suspicious person
* Talking with police who might want to patrol
* Even if/when we have the expansion- we can have more cameras, accommodate expansion

**Motion was made by VP Ed Paulovich to allocate $5,000 for the expenditure to complete the purchase of the security cameras as outlined in the St. Peter Church’s Security Plan. Trish Eells seconded motion.**

**Parish Council unanimously approved the expenditure**

2. Growth and Expansion updates and PPT presentation

December 12th- Diocese meeting to present the possible St. Peter Church and School expansion

* Needs and history of the parish was outlined in the PowerPoint presentation developed by Father Gregory-presented in review to the Parish Council by Alan Feldkamp
* Waiting for letter from Diocese whether or not we can continue with the expansion
* If yes, we will begin looking in earnest into all plausible properties for building or expanding our current facilities
* Rationale for expansion- The capacity of our current church and school campus is not keeping up with the growth of our parish community and the number of school children at St. Peter Catholic School. Lack of space and suitable accommodations may also affect the quality of education provided at our school. We want to be able to provide a Catholic education for as many families as possible wishing to join our school community, but we are over the ideal capacity. Currently 206 students

PPT presentation given to the Diocese included:

History

* 2013 Debt free campaign finished, roughly 950 families regularly practicing, New Rectory Construction finished $650,000, School- roughly 100 students
* 2015- 1800 families, 134 students
* 2016- 1900 families, 137 students, Parishsoft introduced, school playground made,
* District 38 feasibility study
* 2017- 2200 families, 205 students, Parishsoft re-registration campaign, Parishsoft and registration eliminates 540 not active parishioners

School Facts

* Average class number: 15
* Lack of space
* Need for extra class room, Grade A and B
* Lack of view space in the gym
* If construction happens, how can we accommodate the viewing space for gym? Expand the overhang?

Parish Facts

* Four masses
* 250 faith formation students
* 10:30 Mass always full
* Funeral receptions are held in the gym, which often coincides with the school’s lunch period.
* Necessity of the nursery during Masses
* Security is becoming an issue and a consideration
* Parking issues
* No suitable choir practice space
* District 38 feasibility study
  + Total 1360 students, massive growth expected within five years

Our needs and requirements to better serve our parish and school

* Parish center to serve the church activities
* Separate cafeteria and gym designated for the school’s use
  + Currently using the gym, unfolding tables, does not really meet all standards and codes. The wear and tear of the gym is taking a toll. Upkeep and maintenance is costly. The floor will have to be replaced in the next 2 years

What we’ve done

* Formed Parish and Finance councils
* Explored possible land purchase (s)
* Communicated with Diocesan Offices
* Received professional guidance from real estate agent
* Received advice from architects on possible construction

Results

* Grace Best School not for sale
  + District 38 land we were interested in was not for sale
* “Phoenix” land we were interested has become complicated
* Former St. Peter mission/church north of St. Peter’s north parking lot is for sale. The house next to it on the corner may also go on the market.
* We need land to build
* Our current property is landlocked.
* Parking becomes an issue

Requested from the Diocese in the presentation/proposal

* Permission to explore expansion
* Permission for possible purchase of old church and house next to it, if plausible for our needs

Upon approval from the Diocese, our options and considerations include:

* + Do nothing
  + Accommodate our ministry growth and space requirements by
    - Purchasing the old church and house. Build on the south side of the parking lot. Unload the heavy wear and tear on the school
    - A lot of money for such a small piece of land
    - Costs a lot for such a small space
    - But with the house, perhaps it can work
  + Think outside the box. Find suitable land and create a brand new school on that land with a small chapel. In the existing school, create a new Parish space. Increases the capacity for classrooms and meeting rooms.

Questions during presentation:

* Asking for the house: around a million for everything, but possibly more to remove asbestos
* County and the city turned down building North of the YMCA, going to be for sale soon
* Money is an issue- campaign, it needs to be done right. Some opposition because of the recent one and many will be against it
* Risks: Financial crisis can come back; water issue in Monument can come back
* Will we have enough money to sustain the new land and the old land? Fr. Gregory believes we can because the Parishioners will provide.
* How to message this to the parish? Fr. Gregory will give talks about these considerations, possibly giving the presentation during his homilies.
* Appropriate and thorough messaging to the parish community is critical. Input and buy-in from the parishioners is vital to support a capital campaign.
* We NEED more parking spaces.
* Discuss with Parish during the Homily about updates on what the Parish council is discussing
* Capping school class sizes at 20 K-5, 25 6-8
* Old Post office? No, too expensive
* Little Sprouts school? Wants a renter before buying, too expensive
* Art Gallery? Backed out from that too
* Roughly 4.3% interest rate borrowing from the Diocese. Diocese will not allow anything with too much risk.

The 10:30 Mass was about to commence. The meeting was adjourned at 10:15 am.

Next meeting, Monday, January 8, 6:30 pm, in large conference room