**St. Peter Parish Council Meeting Minutes**

**Date: Tuesday, 11.15.22**

**Time: 6:30 pm Location: PMC Room 8**

**Council Members Present:** President, J.J. Kaelin, Vice President Ed Paulovich, Secretary John Gormley (via phone),Heather Inglis, Molly Ketchell, Terry Nickel, Laura Resnik, Paul Zmuda, Father Gregory Golyzniak

**Members Absent:** Bruce Bishop

The meeting was called to order at 6:31 p.m. by President, J.J. Kaelin. Quorum was present.

|  |  |  |
| --- | --- | --- |
| Agenda Topic | Lead/Discussions/Outcomes | Action Items |
| **Opening Prayer**  **Welcome** | Father Gregory led the Anima Christi Prayer introduced by Bishop Golka at Tapping Into Theology, November’s event  J.J. Kaelin   * Sign the PC special “thank you” cards during the meeting * Bruce Bishop has requested that anyone interested to submit brief testimonies/stories covering one of the topics listed below to Debby Dover for the bulletin.   Theme: Finding joy in:   * The Mass and the Eucharist, or * Being Home with the St. Peter family, or * The St. Peter School   Criteria-250 words or less | \*PC members may submit their stories to Debby Dover within the next 30-45 days pertaining to the topics listed. |
| **Agenda and Minutes**  **Adoption of Agenda**  **Adoption of the PC 10.18.22 Meeting Minutes** | J.J. Kaelin  Terry Nickel moved to adopt the meeting agenda as presented. Seconded by Molly Ketchell.  **Motion adopted.**  Paul Zmuda moved to adopt the meeting minutes. Seconded by Terry Nickel seconded.  **Motion adopted.** |  |
| **Topic**  **Eucharistic Revival** | Fr. Gregory/Discussion with members   * Father announced he is planning a parish mission retreat focusing on the Eucharist during Lent 2023.   -Father will engage a Retreat Master-from the National Catholic Eucharistic Revival.  **Parish Council suggestion**-Considering adding music relating to the Eucharist and Communion during the mission/retreat.   * Bishop Golka is asking all Diocesan parishes to increase Adorations of the Blessed Sacrament. * Reviewed Council members’ ideas and progress discussed at the October meeting provided on the back page of the agenda and in the October meeting minutes.     **New ideas and concepts from PC members include:**   * Encouraging parishioners to personally invite others to attend parish events with us * Asking current parishioners and ministries to reach out to new parishioners to meet in person for personal connections -Give list of possible candidates to Theresa and Sonja. Action item-Ed * Inviting new parishioners to serve as the Gift Families during the Presentation of the Gifts at Masses. Collaborate with the liturgy ministry and the Welcome Committee and Action item-Terry * Creating two “welcome banners” to be placed at the two entrance doors to the gathering area saying “Welcome to the presence of Christ.” Action item-Father Gregory   **Currently being planned and implemented for our Eucharistic Revival Priority and Focus** -   * January 2023- Six Week Teaching Mass sessions will begin * Children’s Bulletin-Debby Dover is currently developing * Magnifikid booklets-Provided every weekend at Masses-Staff-**Done (started in November 2022)** * Art articles-Father-**Done (started in November 2022)** * Eucharistic Miracles articles in the bulletin-Begins in January * Scheduling Advent and a Lenten Penance Services   \*Input from parishioners and some Eucharistic Ministers of the Precious Blood-Design a better flow to receive the Precious Blood in the center sections. There are no issues with the side pews. A possible solution to ease the confusion was presented and discussed. | \*Ed will contact Sonja Beaudoin about the idea of building a new parishioner “outreach” list of volunteers who will connect with our newcomers.  \*Terry will share the idea of inviting new parishioners to serve as the “gift family” at Masses with Melissa Smith at the liturgy meeting.  \*Father Gregory will talk with Debby Dover about the Welcome Banner “Welcome to the presence of Christ”  \*J.J. and Father will discuss the Precious Blood Cup serving flow suggestion with Melissa. |
| **Topic**  **Family Engagement** | Father Gregory/Discussion with PC members  Parish Directory update-   * Too complicated for us to do ourselves * Parish Soft-Not an option * Diocesan Directory concept example- Good option * Father recommends a professional company to engage to produce our parish directory. * Possible photography businesses include: Bettinger and Lifetouch   **Parish Council’s Concept/Purpose**- To better identify and connect parishioners and to provide a reference resource.   * Parishioners will indicate on a form if they wish to have their contact information or individual family names included in the directory. It will not be mandatory. If not, their identity information will not be included. * Waivers will be provided when photos are taken.   -Considerations-Conduct a survey? Meet with ministry  head leaders to gain their input?  -Research continues. | \*Staff will research- Families do NOT have to include any personal information including children’s names, phone numbers, addresses—their choice  \*Debby Dover will be in charge of the project and will be invited to attend our December 6 PC meeting to give a report.  \*Staff members and volunteers will execute the process once established. |
| **Topic**  **Post Weekend Mass Activities in the Gathering Area/Vestibule** | Father Gregory  Father shared that a report is due from staff to provide answers to the following questions:   * How much money is raised per fundraiser this year? * How often are they held within the year? * Which groups conduct the fundraisers/activities?   Discussion-Propose ministry and group procedures for 2023 to provide a holy and parishioner-friendly atmosphere in the gathering area after Masses  **Parish Council recommends-**   * Establish a policy to regulate the number of fundraising activities once we hear the report * Research if there are other parishes which have policies that regulate these activities? * Table topic until next meeting * Father will invite Debby Dover to attend our December 6 PC meeting. | \*Father will follow up with Debby Dover and will invite her to our December 6 meeting. |
| **Topic**  **New/Returning Business** | Father Gregory  Gym sound system operating procedures and proposed plan moving forward--many problems with too many people having access to the systems, which have consequently caused a broken system  **Parish Council recommends-**   * Specific procedures be implemented and required * Hire a sound person to manage and run the church and the gym sound system * Use the Women’s Guild former cubicle near the kitchen to lock and store the gym sound system * 2024 marks our parish’s 40th anniversary! February 2023 meeting discussions will include: * The vision from the PC * The formation of a 40th Anniversary committee * A budget line item in the 2023-24 parish budget | **\*PC-**Bring our ideas for the 2024 celebration to our February 7, 2023 meeting |
| **Topic**  **Q & A** | **Where are we with the pendant lights in the church?** (Problem-they do not provide enough light and block the monitor screens in some areas of the church.)-An appraisal is to be reviewed by the finance council. |  |
| **Closing Prayer** | Father Gregory  The meeting was adjourned by J.J. Kaelin at 8:15 pm. |  |
| **Next Meeting**  **Future Meetings** | Tuesday, December 6, 2022, 6:30 p.m. PMC #8  Tuesdays: February 7, March 7, April 11, May 2, June 13, 2023  Note: No PC meeting in January |  |