Monday June 4, 2018

Parish Council (PC) Meeting

Location: Rectory

Attendance: President, J.J. Kaelin, Vice President, Ed Paulovich, Terry Nickel, Kay Hoette, Paul Zmuda, Trish Eells, Father Gregory Golyzniak and Ciera MacIsaac

The meeting opened with a prayer by Father Gregory.

J.J. Kaelin brought the meeting to order.

**Adoption of May 7, 2018 Parish Council meeting minutes**

*Motion to adopt the May 7, 2018 meeting minutes by Paul Zmuda , seconded by Trish Eells, unanimous*

Pastor Updates-Father Gregory

* Music Director position
  + St. Peter Music Director, Kim Jordeth, has resigned, effective June 9, 2018
  + Father Gregory posted the position through the Diocese. We currently have two applicants for the position, interviews TBD, interview selection committee has been formed, roughly 9 to 10 people
  + The vision for the new direction for the music ministry
    - Music ministers are not performers but, rather, are to help and inspire the parishioners to sing
    - The choir members are to be in communications with the leaders
    - Professionalism
    - Preparation and practice to deliver excellence in music
    - Choir members will promote this mission to the parishioners
    - Traditional songs that can mix with contemporary songs
    - Music repertoire
    - Excellent cantering, extra practice for them
    - Extra practicing for instrumentalists and cantors/soloists
    - Joyful and engaging environment for the parish. Engage the congregation through positive interaction during Mass (smiles, etc.)
    - Father Gregory plans to attend at least one choir practice a month going forward.
* Director of Operations position
  + Father Gregory appointed Rob Hickman as Director of Operations starting on May 9, 2018
  + The Director of Operations job description is posted on My Committee.
  + Rob offered to serve as an assistant to Father Gregory on staff to:
* oversee and handle the new construction project(s),
* work with contractors,
* handle staff and volunteer personnel issues
* help and be committed every day, and
* help the parish in several capacities including financial, coordinating and discussing with the leaders of the ministries to help accommodate their needs
  + Given Rob’s new staff position, it is considered a conflict of interest to serve both as a PC member and a staff member so Rob may attend the PC meetings with no voting privileges either on the Parish or Finance Council.
  + Potential PC member: Eileen Sasse
  + Father is considering others to join the PC, but is not in a hurry to fill the position
  + Keeping personal conversations only with Father
* Budget and forecasting
  + Debi Judish, staff accountant, is now working with Laura Flanagan, Finance Council member, to develop the 2018-2019 St. Peter Parish budget
  + The fiscal year begins July 1, 2018.
  + No need for a special meeting
  + When the budget is completed, it will be sent to the PC members.
  + The Finance Committee will approve/adopt the budget.
  + Due to Father Don’s departure, the budget is $72,000 less than the 0217-18 budget.
  + If part-time employees request benefits, they must receive the benefits.
  + All employees will receive a 2.5% increase.
  + If District 38 has an increase in salaries, we will need to provide an increase in pay to our teachers, 80% of the district’s full time pay.
  + There are faculty job openings for our school since some teachers have left.
  + New Music Director- full time position rather than part-time
  + Retreats and guest speakers, being a part of the budget
  + The budget accommodates for unpredictable and unplanned requirements.
  + Security- Training, hire police protection, communication, golf cart= $2000 to $5000 every year
  + Using the TV screens more often

Parishioner input/feedback-N/A

Review of proposed Vision Statement –Conducted by V.P. Ed Paulovich

* Vision Statement: What the church hopes to achieve
* St. Peter Parish is a welcoming community of different backgrounds living the joy of Christian Faith in Northern Colorado Springs.
* “In the Diocese of Colorado Springs” change to the mission statement
* “Catholic faith”- change to the mission statement
* **St. Peter Parish is a welcoming community of different backgrounds living the joy of Catholic Faith in the Diocese of Colorado Springs**

The Directory is still in the works. It has been a very long and difficult process but should be finished by the end of the month.

Assignment- read five-year plan and highlight what has been accomplished

The meeting was adjourned at 8 p.m.

The next Parish Council meeting is scheduled for Monday, July 9, 2018, 6 p.m., at the Rectory. There will be no meeting in August.