**St. Peter Parish Council Meeting Minutes**

**Date: Tuesday, January 23, 2024**

**Time: 6:30 pm Location: PMC Room 8**

**Council Members Present:** President-J.J. Kaelin, Vice President-Molly Ketchell, John Gormley, Heather Inglis, Jessie Kohn, Terry Nickel, Katie Williams, Jim Wolf, Father Gregory Golyzniak, Father Rajeev

**Members Absent:** Scribe-Laura Resnik

The meeting was called to order at 6:30 pm.

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| Agenda Topic | Lead/Discussions/Outcomes | Action Items |
| **Focus Areas for 2023-2024** | **Strengthen New Parishioner Program**  **Strengthen our children, youth, and senior programs**  **Further support our Parish Eucharistic Revival** |  |
| **Opening Prayer/Prayer Intentions**  **Welcome** | Father Gregory  J.J. Kaelin  St. Peter Catholic School Gala- Feb. 9  Nametags to new members-When do we wear these? | Yes. Wear our nametags to the Masses we attend.  Feedback-Follow up. |
| **Adoption of the**  **Meeting Agenda**  **Adoption of the Meeting Minutes** | J.J. Kaelin  Jim Wolf moved to adopt the **January 23, 2024**, meeting agenda.  Molly Ketchell seconded the motion.  **Agenda Adopted**  John Gormley moved to adopt the **December 19, 2023**, meeting minutes with corrections.  Jessie Kohn seconded the motion.  **Minutes Adopted** | Correction to the November minutes.  John approved the agenda for December. |
| **Father Gregory’s Updates** | Fr. Gregory   * **Stewardship Program**   -Parish Council’s involvement  New St. Peter logo soon  Working on different areas of parish life-articles  -Faith Formation Videos   * **Parish Profile-**Good as discussed at our December meeting * **Cry Room**   -Green light from the Finance Council  -Painting the vestibule  -Investment-Over $100,000-No fundraiser needed. We have the money.  \*Question-Fear that parents may feel it will be required to be sitting in the cry room.  -It is optional for families with young children.  Father’s message-This is not a “punishment room”.  -Change the name. **PC’s input:** Family Room. Little Saints. Little Angels Room. Break Room. Young Family Room.  There is room for children to play in the room.  -One-sighted windows. Those in the family room will see into the church but not vice versa  -Timeline-Deadline is Easter 2024. Construction may begin within the next week.   * **Investigation of possible new property**   Father has reached out to the owner. Further discussions will take place. The property is an investment in the church.   * **School**   -HVAC  -Gym sound system and hot water heater or the kitchen  The school received an undesignated bequest check of $250,000 for the school, which can support the new HVAC system. The finance council will need to approve.   * **Facilities**   **-Sounds systems- We will receive proposals.**  -North entrance doors-Appraisal has been submitted by a company. Doug Carter has the appraisal.  -Church lighting-**see above**  -HVAC system-**Has been adjusted by the HVAC company, but there are still problems regulating the system.**  -School kitchen water heater-**See above**  -Snow removal-clearing the parking lot steps and sanding-**The company is not removing/shoveling the steps in the parking lot.** | **Need to research and investigate the zoning laws and other Monument requirements.**  **The finance council will work with Doug Carter to finalize the plans.**  **Father will discuss with Doug Carter. May need to make a change.** |
| **New Business** | Father Gregory and All  **Staff-Communication between staff members, staff and parishioners. Departments refer topics or complaints, etc. to the specific staff member. Department cards will be printed. The phone system is not working correctly—cannot leave voicemails to the correct person.**  **Melissa Smith will be changing roles. Diaconate candidate**  **CJ Martin will be our liturgist beginning February 1, 2024.**  **Are all projects paid for? Yes. No campaign needed.**  **Communication—Give your PR information to Lisa Hawthorne.**  **Lenten Plans**  -Ash Wednesday-two Masses [Note: A third Mass was added.]  -Stations of the Cross every Friday  -Holy Week  -Parish Penance service  -Alms giving for India for the orphanage  -Knights of Columbus six Fish and Salmon dinners—each dinner will have a charitable recipient (e.g. Mater Filius) focusing on community, faith and family. -Easter will be devoted to Divine Mercy  Adoration before Masses verses the Rosary-Some parishioners are uncomfortable with the Rosary and Adoration occurring at the same time.  -Should the Rosary begin 45 mins before Mass begins?  Suggestion--Rosary first then Adoration    Around the table-What are we hearing from our parishioners?  -The clock is back!  Tom Bailey asked if we can have a joint Parish and Finance Council meeting again in May? | **Father will talk with our IT volunteer, Wayne Volinski (sp?) to correct the answering system.**  **Inform Lisa of important matters that the parish needs to know.**  **J.J. will talk to Lisa about forming a volunteer committee.**  **Father Rajeev the evening of Feb. 14, Ash Wednesday for retreats in London, England.**  **Father will consider and discuss these suggestions. Will discuss with Molly.**  To be discussed |
| **Closing Prayer** | Father Rajeev |  |
| **Next meeting** | Tuesday, February 20, 2024, at 6:30 pm |  |

The meeting was adjourned at 7:58 pm by J.J. Kaelin.