**St. Peter Parish Council Meeting Minutes**

**Date: Tuesday, 12.6.22**

**Time: 6:30 pm Location: PMC Room 8**

**Council Members Present:** President, J.J. Kaelin, Secretary John Gormley, Heather Inglis, Molly Ketchell, Terry Nickel, Laura Resnik, Father Gregory Golyzniak, Father Rajeev

Guest: Staff member Debby Dover

**Members Absent:** Bruce Bishop, V.P. Ed Paulovich, Paul Zmuda

The meeting was called to order at 6:30 pm.

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| Agenda Topic | Lead/Discussions/Outcomes | Action Items |
| **Opening Prayer**  **Welcome and Announcements** | Fr. Gregory led the St. Nicholas Prayer.  J.J. Kaelin   * Welcome to Fr. Rajeev, who joins St. Peter as our associate Pastor. Recently arrived in Colorado from India. * Bruce Bishop had previously asked the PC to write a message on testimonies and provide to Debbie Dover as part of the parish engagement strategy. | \* PC members provide their stories to Debby Dover |
| **Agenda and Minutes**  **Adoption of Agenda**  **Adoption of the PC November 2022 Meeting Minutes** | J.J. Kaelin  Laura Resnik moved to adopt the December 2022 meeting agenda. Molly Ketchell seconded. **Motion adopted**  Terry Nickel moved to adopt the November 2022 meeting minutes, Laura Resnik seconded. **Motion adopted** |  |
| **Father’s Updates** | Father Gregory   * Father is seeking feedback and support for important facilities projects in the Church and school. * Discussing an endowment for facilities’ upkeep- -school and Church facilities. Hoping to establish an endowment of approximately $2M for the school and Church * There was a monetary gift given that, in part, will be dedicated to the scholarship program. * Replacing the Church HVAC unit is approximately $200K to replace the existing 40 ton unit but may consider reducing to a 30 ton unit * Expect the cost of church and school HVAC projects to cost approximately $400-500K. * An estimated additional $100K would be needed for lecture hall roof repair and carpet throughout the school * We have the cash on hand to fund the projects, but the endowment will have to wait.   **Facility projects priority review:**   * First priority - Church: HVAC * Second priority - School: leak on lecture hall roof * Third priority - School: HVAC * Fourth priority - Church: Lighting in the Church worship and sanctuary * Fifth priority - School: Paint and flooring * Upon This Rock News - Not discussed | \* Fr. Gregory expects our facility manager and staff facilities team to obtain bids for all of these projects for further consideration by the PC and FC. |
| **Topic**  **Eucharistic Revival** | Father Gregory and All  **Welcome Banners (staff)-“**Welcome to the presence of Christ” - We will order through Staples. Working with Fr. Jim Barron on the design to be consistent with the Diocese logo. - Establish a graphic for the electronic sign outdoor | \*Staff will handle the banners and graphic design. |
| **Topic**  **Family Engagement** | Father G.   * Follow-up regarding Fundraising/Post Mass Vestibule Activities-Staff member Guest-Debby Dover, Stewardship reported the following information. - Debby Dover reviewed the organizations that the parish supports for fundraisers in the gathering area after Masses.  - She noted when fundraisers are conducted in the gathering area of the church, staff does not always receive a report of the outcome of the fundraisers in order to account for a total of money received. * Stewardship-Staff Debby Dover - Debby Dover reviewed the Stewardship office function and activities to date-  - Office was established in March 2022 to help communicate what is happening in the parish so that people understand and value to what they are contributing. - Focus on parish engagement for new parish members.   -Consider new opportunities for ministries to seek new membership - 20th Anniversary for the School--first meeting in early January   * New parishioner outreach-Ed Paulovich - Not discussed. * New parishioners-Gift Families-Terry Nickel - Terry briefed he will be meeting with Melissa Smith to discuss the request that new parish families serve as the “gift families” at Masses. This will require a conversation with all lead ushers and Mass Coordinators and a list of the new parishioners (who they are). * Parish Directory-Staff - Parish Staff has not yet been engaged on this topic - Finance Council has approved the idea of looking at a company to develop a directory. |  |
| **Topic**  **Ongoing Business** | Father Gregory and J.J.   * Sound System/Specialist (church/gym/school/PMC) - Will replace current departing employee following Christmas Masses - Fr. Gregory is preparing a job description for Deacon Doug Flynn to post - Plans to post a part time position to serve as our sound system specialist for weekends and special occasions in both the gym and the church * 2024—40th Anniversary—February 7, 2023 PC meeting discussion - Debby Dover is coordinating the 40th anniversary-2024 celebration.  - St. Joseph Parish recently celebrated their anniversary. Father Gregory will reach out to Fr. Bogdan for information and recommendations for events. - Need to identify plans for activities and 2023 budget * Father will be visiting Poland and Ukraine: Dec. 28, 2022 through the end of January 2023 | \*PC will discuss ideas at our February 7, 2023 meeting. |
| **Topic**  **Q & A** | Is there discussion about the potential impact of the pending federal legislation regarding marriage?   * Fr. Gregory answered by describing that Bishop Golka is considering having a “night of prayer” to address violence in the community and a focus on healing pertaining to this topic.   What is the status of the proposed project to open up the conference room adjacent to the gathering area?   * Fr. Gregory responded that it has not been a top priority and the cost of opening the walls became more than was expected. Also considered adding a door to assist in egress circulation, but the staff facilities team has been unable to address the potential project. |  |
| **Closing Prayer** | Father Rajeev |  |
| **Next Meeting**  **Future Meetings** | Tuesday, February 7, 2023, 6:30 p.m. PMC #8  Tuesdays: March 7, April 11, May 2, June 13, 2023  Note: No PC meeting in January 2023 |  |