**St. Peter Parish Council Meeting Minutes**

**Date: Tuesday, 12.6.22**

**Time: 6:30 pm Location: PMC Room 8**

**Council Members Present:** President, J.J. Kaelin, Secretary John Gormley, Heather Inglis, Molly Ketchell, Terry Nickel, Laura Resnik, Father Gregory Golyzniak, Father Rajeev

Guest: Staff member Debby Dover

**Members Absent:** Bruce Bishop, V.P. Ed Paulovich, Paul Zmuda

The meeting was called to order at 6:30 pm.

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| Agenda Topic | Lead/Discussions/Outcomes |  Action Items |
| **Opening Prayer****Welcome and Announcements** | Fr. Gregory led the St. Nicholas Prayer.J.J. Kaelin* Welcome to Fr. Rajeev, who joins St. Peter as our associate Pastor. Recently arrived in Colorado from India.
* Bruce Bishop had previously asked the PC to write a message on testimonies and provide to Debbie Dover as part of the parish engagement strategy.
 | \* PC members provide their stories to Debby Dover |
| **Agenda and Minutes****Adoption of Agenda****Adoption of the PC November 2022 Meeting Minutes** | J.J. KaelinLaura Resnik moved to adopt the December 2022 meeting agenda. Molly Ketchell seconded.**Motion adopted**Terry Nickel moved to adopt the November 2022 meeting minutes, Laura Resnik seconded.**Motion adopted** |  |
| **Father’s Updates** | Father Gregory* Father is seeking feedback and support for important facilities projects in the Church and school.
* Discussing an endowment for facilities’ upkeep- -school and Church facilities. Hoping to establish an endowment of approximately $2M for the school and Church
* There was a monetary gift given that, in part, will be dedicated to the scholarship program.
* Replacing the Church HVAC unit is approximately $200K to replace the existing 40 ton unit but may consider reducing to a 30 ton unit
* Expect the cost of church and school HVAC projects to cost approximately $400-500K.
* An estimated additional $100K would be needed for lecture hall roof repair and carpet throughout the school
* We have the cash on hand to fund the projects, but the endowment will have to wait.

**Facility projects priority review:*** First priority - Church: HVAC
* Second priority - School: leak on lecture hall roof
* Third priority - School: HVAC
* Fourth priority - Church: Lighting in the Church worship and sanctuary
* Fifth priority - School: Paint and flooring
* Upon This Rock News- Not discussed
 | \* Fr. Gregory expects our facility manager and staff facilities team to obtain bids for all of these projects for further consideration by the PC and FC. |
| **Topic** **Eucharistic Revival** | Father Gregory and All**Welcome Banners (staff)-“**Welcome to the presence of Christ”- We will order through Staples. Working with Fr. Jim Barron on the design to be consistent with the Diocese logo.- Establish a graphic for the electronic sign outdoor | \*Staff will handle the banners and graphic design. |
| **Topic****Family Engagement** | Father G.* Follow-up regarding Fundraising/Post Mass Vestibule Activities-Staff member Guest-Debby Dover, Stewardship reported the following information.- Debby Dover reviewed the organizations that the parish supports for fundraisers in the gathering area after Masses. - She noted when fundraisers are conducted in the gathering area of the church, staff does not always receive a report of the outcome of the fundraisers in order to account for a total of money received.
* Stewardship-Staff Debby Dover- Debby Dover reviewed the Stewardship office function and activities to date- - Office was established in March 2022 to help communicate what is happening in the parish so that people understand and value to what they are contributing.- Focus on parish engagement for new parish members.

-Consider new opportunities for ministries to seek new membership- 20th Anniversary for the School--first meeting in early January* New parishioner outreach-Ed Paulovich- Not discussed.
* New parishioners-Gift Families-Terry Nickel- Terry briefed he will be meeting with Melissa Smith to discuss the request that new parish families serve as the “gift families” at Masses. This will require a conversation with all lead ushers and Mass Coordinators and a list of the new parishioners (who they are).
* Parish Directory-Staff- Parish Staff has not yet been engaged on this topic- Finance Council has approved the idea of looking at a company to develop a directory.
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| **Topic****Ongoing Business** | Father Gregory and J.J.* Sound System/Specialist (church/gym/school/PMC)- Will replace current departing employee following Christmas Masses- Fr. Gregory is preparing a job description for Deacon Doug Flynn to post- Plans to post a part time position to serve as our sound system specialist for weekends and special occasions in both the gym and the church
* 2024—40th Anniversary—February 7, 2023 PC meeting discussion- Debby Dover is coordinating the 40th anniversary-2024 celebration. - St. Joseph Parish recently celebrated their anniversary. Father Gregory will reach out to Fr. Bogdan for information and recommendations for events.- Need to identify plans for activities and 2023 budget
* Father will be visiting Poland and Ukraine: Dec. 28, 2022 through the end of January 2023
 | \*PC will discuss ideas at our February 7, 2023 meeting. |
| **Topic** **Q & A** | Is there discussion about the potential impact of the pending federal legislation regarding marriage?* Fr. Gregory answered by describing that Bishop Golka is considering having a “night of prayer” to address violence in the community and a focus on healing pertaining to this topic.

What is the status of the proposed project to open up the conference room adjacent to the gathering area?* Fr. Gregory responded that it has not been a top priority and the cost of opening the walls became more than was expected. Also considered adding a door to assist in egress circulation, but the staff facilities team has been unable to address the potential project.
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| **Closing Prayer**  | Father Rajeev |  |
| **Next Meeting****Future Meetings** | Tuesday, February 7, 2023, 6:30 p.m. PMC #8Tuesdays: March 7, April 11, May 2, June 13, 2023Note: No PC meeting in January 2023 |  |