**St. Peter Parish Council Meeting Minutes**

**Date: Tuesday, 6/13/23**

**Time: 6:30 pm Location: PMC Room 8**

**Council Members Present:** President, J.J. Kaelin, Vice President Ed Paulovich, John Gormley, Secretary Heather Inglis, Molly Ketchell, Terry Nickle, Laura Resnik, Father Gregory Golyzniak

**Members Absent:** Bruce Bishop, Paul Zmuda

Tom Bailey, president of the Finance Council was unable to attend.

The meeting was called to order at 6:37 p.m. by President, J.J. Kaelin. Quorum was present.

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| Agenda Topic | Lead/Discussions/Outcomes | Action Items |
| **Opening Prayer**  **Welcome** | Father Gregory  J.J. Kaelin  Around the table-*What word or sentence best describes our parish this past year?*  **J.J.:** Joy & Family, **John:** Growth, **Molly:** Joy, **Laura:** Engagement, **Father Gregory:** Restoration, **Heather:** Smiles, **Terry:** Community, **Ed:** Involvement |  |
| **Adoption of June Meeting Agenda**  **Adoption of**  **May 2023 Meeting Minutes** | J.J. Kaelin  Moved to adopt the meeting agenda: Terry Nickel  Seconded the motion: Ed Paulovich  **Adopted**  Moved to adopt: Molly Ketchell  Seconded the motion: Heather Inglis  **Adopted** |  |
| **Topic**  **Finance Council Update** | Fr. Gregory/Discussion with members   * Budget 2023-24 progress   + Approved and in progress * Financial Procedures and Processes Manual-update   + Working on putting financial management under Amy Saber and Susanna Finger   + Consolidating responsibilities between school and parish under Amy’s position   + Payroll management is in progress   + Work order process being put in place based on a form for Doug and Rick’s execution * Do we make one facilities account for improvements and other facility projects?- follow up   + Discussion about combining operating budgets for the facilities   + Issue with funds liquidity among the operations   + Need to discuss among all the stakeholders to ensure we make the right decisions   + There are too many accounts and funds that are limited in use because of lack of visibility * Fundraisers in the church   + Focusing on limiting the overlap between fundraising organizations and second collections * Replacement of the glass entry doors to the church   + Had considered creating a mantrap at the north entrance, but it won’t work   + Moving forward with replacing the doors for $2500 a piece   + Includes ballistic glass and a card system * HVAC for the church   + Installations should happen within 13 weeks |  |
| **Topic**  **Eucharistic Revival and Parish Engagement** | Father Gregory  Eucharistic Revival ideas and future plans-As discussed during our May meeting-Parish Council input   * Go back to exposing the Blessed Sacrament on weekends, per request of parishioners * More series of homilies on the Eucharist * Planning to return to adoration 24/7 * Focus on communicating the understanding of the Mass… “example of parish in Charleston where pastor pointed out that it is rude to leave before the end of mass” * Ideas: Staff and Parish Council   + Place a banner on the altar with the Eucharist   + Sign in the narthex that we are walking into the presence of the lord   + On the 29th of June, there is a trip up to Pikes Peak. Bishop’s anniversary and he will bless the diocese from the top of pikes peak   + Maybe we can schedule a trip up to the top of Mt. Herman to bless our community   + Is there a Eucharistic shrine in the U.S. where we could do a pilgrimage?   + Church in Santa Fe with the spiral staircase, overnight trip   + Develop an item to carry with us a reminder that when we receive the Body and Blood of Christ, we are a tabernacle.   + Bracelets from India with the Rosary   + Request Victoria Goetz, Elementary Faith Formation director, to include Eucharistic Revival in the curriculum * 20th Anniversary of our school-PC to offer ideas   + Date has been moved to the Sept. 26   + Request Bishop Golka to say Mass at 11 am, then meet with kids at noon in the church   + Parish celebration in the evening   + Trying to keep the cost low   + Selling alcohol to offset some of the costs * 40th Anniversary of our parish update   + Planning to offer alcohol for sale to offset cost at the picnic next summer * Staff/parish communication process progress—Directing questions and information to the proper staff personnel   + Working to improve communication among the staff to ensure roles and responsibilities are maintained and issues are communicated to the appropriate POC * Staff directory in the bulletin-follow up   + There will be an insert in the bulletin before next month * Parish directory   + Try to get it done before the 40th anniversary edition   + Use an incentive to encourage families to attend   + Leverage ministries to support the conducting of picture taking with vendor * Sound system-new hire progress   + Hired a new person to support   + In training with Bill Uhl   + Starts July 1st * New Parishioner Outreach program Ed Paulovich   + Spoke to Debby Dover about a date for the reception for all new parishioners   + Will ask for contact information so that some parishioners can become their new parishioner buddy |  |
| **Topic**  **Q & A** | Father Gregory  Cleaning system plan   * Rejected the idea of the company to increase cleaning * Considering a volunteer force to help with cleaning   Lights in the church   * Received bids, but it was very expensive. * Priority is 1.HVAC, 2. roof, then potentially replacing the lights in the church.   Christmas Concert, December 15th at 7pm, to benefit Tri-lakes cares |  |
| **Closing Prayer** | Father Gregory |  |
| **Next meeting** | To be determined |  |

The meeting was adjourned by J.J. Kaelin at 8:04 p.m.