**St. Peter Parish Council Meeting Minutes**

**Date: Tuesday, 6/13/23**

**Time: 6:30 pm Location: PMC Room 8**

**Council Members Present:** President, J.J. Kaelin, Vice President Ed Paulovich, John Gormley, Secretary Heather Inglis, Molly Ketchell, Terry Nickle, Laura Resnik, Father Gregory Golyzniak

**Members Absent:** Bruce Bishop, Paul Zmuda

Tom Bailey, president of the Finance Council was unable to attend.

The meeting was called to order at 6:37 p.m. by President, J.J. Kaelin. Quorum was present.

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| Agenda Topic | Lead/Discussions/Outcomes |  Action Items |
| **Opening Prayer****Welcome**  | Father GregoryJ.J. KaelinAround the table-*What word or sentence best describes our parish this past year?***J.J.:** Joy & Family, **John:** Growth, **Molly:** Joy, **Laura:** Engagement, **Father Gregory:** Restoration, **Heather:** Smiles, **Terry:** Community, **Ed:** Involvement |  |
| **Adoption of June Meeting Agenda****Adoption of****May 2023 Meeting Minutes** | J.J. KaelinMoved to adopt the meeting agenda: Terry NickelSeconded the motion: Ed Paulovich **Adopted** Moved to adopt: Molly KetchellSeconded the motion: Heather Inglis**Adopted** |  |
| **Topic** **Finance Council Update** | Fr. Gregory/Discussion with members* Budget 2023-24 progress
	+ Approved and in progress
* Financial Procedures and Processes Manual-update
	+ Working on putting financial management under Amy Saber and Susanna Finger
	+ Consolidating responsibilities between school and parish under Amy’s position
	+ Payroll management is in progress
	+ Work order process being put in place based on a form for Doug and Rick’s execution
* Do we make one facilities account for improvements and other facility projects?- follow up
	+ Discussion about combining operating budgets for the facilities
	+ Issue with funds liquidity among the operations
	+ Need to discuss among all the stakeholders to ensure we make the right decisions
	+ There are too many accounts and funds that are limited in use because of lack of visibility
* Fundraisers in the church
	+ Focusing on limiting the overlap between fundraising organizations and second collections
* Replacement of the glass entry doors to the church
	+ Had considered creating a mantrap at the north entrance, but it won’t work
	+ Moving forward with replacing the doors for $2500 a piece
	+ Includes ballistic glass and a card system
* HVAC for the church
	+ Installations should happen within 13 weeks
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| **Topic****Eucharistic Revival and Parish Engagement** | Father GregoryEucharistic Revival ideas and future plans-As discussed during our May meeting-Parish Council input* Go back to exposing the Blessed Sacrament on weekends, per request of parishioners
* More series of homilies on the Eucharist
* Planning to return to adoration 24/7
* Focus on communicating the understanding of the Mass… “example of parish in Charleston where pastor pointed out that it is rude to leave before the end of mass”
* Ideas: Staff and Parish Council
	+ Place a banner on the altar with the Eucharist
	+ Sign in the narthex that we are walking into the presence of the lord
	+ On the 29th of June, there is a trip up to Pikes Peak. Bishop’s anniversary and he will bless the diocese from the top of pikes peak
	+ Maybe we can schedule a trip up to the top of Mt. Herman to bless our community
	+ Is there a Eucharistic shrine in the U.S. where we could do a pilgrimage?
	+ Church in Santa Fe with the spiral staircase, overnight trip
	+ Develop an item to carry with us a reminder that when we receive the Body and Blood of Christ, we are a tabernacle.
	+ Bracelets from India with the Rosary
	+ Request Victoria Goetz, Elementary Faith Formation director, to include Eucharistic Revival in the curriculum
* 20th Anniversary of our school-PC to offer ideas
	+ Date has been moved to the Sept. 26
	+ Request Bishop Golka to say Mass at 11 am, then meet with kids at noon in the church
	+ Parish celebration in the evening
	+ Trying to keep the cost low
	+ Selling alcohol to offset some of the costs
* 40th Anniversary of our parish update
	+ Planning to offer alcohol for sale to offset cost at the picnic next summer
* Staff/parish communication process progress—Directing questions and information to the proper staff personnel
	+ Working to improve communication among the staff to ensure roles and responsibilities are maintained and issues are communicated to the appropriate POC
* Staff directory in the bulletin-follow up
	+ There will be an insert in the bulletin before next month
* Parish directory
	+ Try to get it done before the 40th anniversary edition
	+ Use an incentive to encourage families to attend
	+ Leverage ministries to support the conducting of picture taking with vendor
* Sound system-new hire progress
	+ Hired a new person to support
	+ In training with Bill Uhl
	+ Starts July 1st
* New Parishioner Outreach program Ed Paulovich
	+ Spoke to Debby Dover about a date for the reception for all new parishioners
	+ Will ask for contact information so that some parishioners can become their new parishioner buddy
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| **Topic****Q & A** | Father GregoryCleaning system plan* Rejected the idea of the company to increase cleaning
* Considering a volunteer force to help with cleaning

Lights in the church* Received bids, but it was very expensive.
* Priority is 1.HVAC, 2. roof, then potentially replacing the lights in the church.

Christmas Concert, December 15th at 7pm, to benefit Tri-lakes cares |  |
| **Closing Prayer** | Father Gregory |  |
| **Next meeting** | To be determined |  |

The meeting was adjourned by J.J. Kaelin at 8:04 p.m.