**St. Peter Parish Council**

**Meeting Agenda**

**Monday, February 4, 2019**

**6:00 p.m.**

**Location: Rectory**

*Mission Statement*

*St. Peter Parish is a welcoming community of different backgrounds living the joy of Catholic Faith in the Diocese of Colorado Springs.*

**Attendance:**  President J.J. Kaelin, Vice President Ed Paulovich, Terry Nichols, Bruce Bishop

Father Gregory Golyzniak, Trish Eells

**Guests:** Alan Feldkamp, St. Peter Finance Committee

**Agenda**

1. Opening prayer Father Gregory

2. Welcome & Quick Announcements J.J.

3. Adoption of the December 8, 2018 PC Minutes J.J.

Motion to adopt the December 8, 2018, meeting minutes made by Ed Paulovich and seconded by

Terry Nichols. Motion adopted.

4. Adoption of the January 14, 2019 PC/FC Minutes J.J.

Motion to adopt the January 14, 2019 PC/FC minutes made by Bruce Bishop and seconded by Ed Paulovich. Motion adopted.

5. Father Gregory’s Updates and Parish News Father Gregory

**Expansion/building updates and campaign news**

$ 1,464,000 has been donated to the campaign.

The project is currently four days ahead of schedule. Floor in chapel almost removed; fencing to be placed Feb 7, 2019, and asbestos removal to be completed.

Demolition of the current structure will cost $231,000. Construction documents will be finished Feb 15, 2019, and will be presented to the Diocese and reviewed by the finance committee.

A donation has been made to buy all the chairs for the new building. American Furniture Warehouse in Denver has donated all the chairs for the library.

There is a painter who has committed to donating his time to paint a fresco in the back of chapel.

Woodworking will start late Sept/Oct.

Debby Dover has a list of items families can donate, though the chapel is nearly complete. There will still be items needed for the Parish Center.

Exterior chapel colors will match the exterior of the church. Chapel interior will have warm colors; bright grey with teal on the bottom section.

Over 200 families (less than 10%) have donated to date.

Fr. Gregory would like to print pledge cards similar to the cards from the *Returning God’s Gifts* campaign and provided a draft layout for review.

Discussed inserting our parish prayer and adding language from the campaign about honoring our legacy. Fr. Gregory will obtain the wording for this from Debbie Dover. Terry suggested that we add a request that all prayerfully consider what they are able to give, perhaps on the outside just above, “Thank you for your generosity.”

Discussed that there is not a set “end date” for the campaign and parishioners can select their desired donation as well as the frequency and length of their financial commitment.

Fr. Gregory will reformat the current draft and review it with the Finance Council on Thursday, Feb. 7.

Reviewed draft of the meter diagram (thermometer), which will summarize campaign progress.

The base of the thermometer will display Phase One, $1M, which includes the $600,000 used for the purchase of the land along with the $400,000 seed money, which was in savings.

Fr. Gregory proposed the thermometer reflects the purchase money of the Chapel and Ministry Center, seed money and the goal of Upon This Rock Campaign.

Brief discussion regarding the school expansion and it was proposed this occur in 3 phases as follows:

Phase 1: Lecture Hall and classrooms with a main entrance mantrap

Phase 2: Cafeteria and classrooms above it

Phase 3: Gym expansion

Ongoing projects for the church: Will need to replace the roof in the next 5 – 10 years and continue to increase lighting outside.

**Youth Council:**

Fr. Gregory has identified and spoken with members who are very eager to start newly formed council.

Group Leader: Monique Liszko

A member from PC will attend each Youth Council meeting.

Trish Eells will represent PC at the initial meeting (Date to be determined).

Parish council members agreed to rotate attendance at future meetings.

**Sunday, March 3rd ground-breaking with Bishop Sheridan**

Fr. Gregory is creating a short, 5 – 7-minute video inviting all parishioners to attend the ground breaking ceremony. The video, which features individuals who have had key roles in the project, will be shown at all Masses on the 3rd weekend in February.

Ground breaking will be at 10:15 am on Sunday, March 3, 2019. [Note: Later changed to 10 am.] Knights of Columbus will be present for the ground-breaking and will then escort the Bishop to 10:30 Mass, which he will celebrate along with Fr. Gregory, Fr. Michael, and Fr. Don. Msgr. Bob Jaeger will also be invited to celebrate Mass given his ties to the parish.

Fr. Gregory proposed a reception be held after each Mass. New color drawings will be available and will be on display. J.J. is heading the committee for the receptions.

A new car, which will be raffled off as a fundraiser for the Peter the Rock Campaign, may be present at the ground-breaking.

Alan is researching the original ten families who were parishioners at St Peter Church, to include Lucille Lavalet to include in our history to present during our receptions, March 2 and 3. Bruce Bishop wondered whether the Lorraine family was another of the ten families.

**Music Ministry**

At the time Becky Gaughan was secured as the St. Peter Music Director, she agreed to be the choir director for one year. She would like to stay involved, but not as director past the summer of 2019. She will assist with the interview process to hire a permanent new director.

Suggestions have been made for a replacement and the interview process will need to start. Becky recommended having a member of PC as well as a parishioner serve on the interview committee and recommended that the interview group be smaller than it was last year.

 Ed Paulovich volunteered to be the PC member on the interview committee.

Previously used *Indeed* to post the position and will likely use this again.

**Returning God’s Gifts**

Campaign will continue through next week with envelopes in the pews. Great response so far, particularly after 5 pm Mass.

**Parish Council’s role at upcoming events:**

Recommended PC, Building Committee and Finance Committee members all attend the groundbreaking and the reception.

6. Updated Strategic Plan Ed and All

**Communications**

Lisa Hawthorne is working to develop an App for St. Peter Parish. Still working to improve the initial effort.

J.J. reviewed with the PC the results of the parish communication survey to date. 113 responses to date; less than what was hoped. Will relaunch.

Bruce wondered about perhaps voting on different topics at the end of Mass. Perhaps each family could have a ticket that they put in a box at the end of Mass to “vote” on a topic, such as preferred format to receive information. Father recommended waiting until after the App is complete.

Based on the preliminary review of results:

Desire for information regarding Parish Council, such as photo/names. We discussed also adding a picture of the youth council to the website.

Children, ages 6 years – 13 years: requested more events for the kids who don’t attend the school to create fellowship. Perhaps this can be addressed at the RE classroom level. Ed suggested having icebreakers at the beginning of classes.

Parish Directories:

Typically published every 5 years. Next parish directory will be due in 3 years.

Parish Ministries:

Discussion ensued regarding whether any of the 58 parish ministries could be consolidated.

This proves difficult given each individual’s passion for their respective ministry.

Almost every ministry is self-sufficient. Parish supports Challenge Girls and a few others.

SPIN groups:

People seem to be signing up, but then they aren’t being contacted. Rob Hickman has been in charge of SPIN and the addition of new members as they register and will be contacted to discuss how best to forward information regarding new members to each SPIN group.

**Education**

Faith Formation:

Trish met with Christina Priddy for clarity on her strategic goals. Father Gregory stated that Brittney will be taking over for Christina Priddy, who is returning to her teaching position in the school. Trish will forward Christina’s strategic plan to Brittney to seek her input.

Fr. Gregory announced that Brittney’s role in Faith Formation will be assumed by someone else as she transitions to the high school program.

There is a tentative plan to combine 3rd and 4th grades as well as 5th and 6th grades.

Faith Formation programs will be moving to a single class time.

There are plans to look at a new curriculum, which must be approved by the Diocese. Looking for a more interactive program.

Ed spoke to Jessica and Brittney about a place for parents to congregate during Faith Formation class time and the new building will accommodate that.

Confirmation Program:

Ed discussed with Jessica how she plans to increase enrollment for confirmation. Her plans include pulpit announcements and offering a discount to families who preregister.

Confirmation program has gone from three classes/month to two classes/month. Jessica felt attendance was increasing. First year students attend once/month.

Discussed that perhaps Jessica can target the specific age group for the Confirmation program and send a mailing as Father did for vocations.

St. Peter School:

Ed met with Sheila regarding additional tables and chairs she requested, but she has put on hold that request until after the campaign.

Sheila is requesting supplemental material for Religious Education in the school. Not expanded, but enhanced materials.

Desire to facilitate grade level appropriate retreat for K-5, 6-8. There would be some shared costs.

**Liturgy**

Working with EMs, music ministry.

Would like to offer more youth oriented liturgy on Sunday nights.

Changed order/delivery of announcements by our priests.

Workshops are being conducted for new EMs, hospitality ministers, lectors, etc.

In May, will likely discuss removing serving as hospitality ministers as an option for confirmation hours.

7. Adjourn-Closing Prayer Father Gregory

Meeting was adjourned at 8:05 pm

\*Reminder: Parish Council meetings are scheduled for the first Monday of each month at the Rectory unless there is a conflict.

Monday, March 4, 6 p.m.

Monday, April 1, 6 p.m. Plan on a few April Fools jokes☺.

Monday, May 6, 6 p.m.

Monday, June 3, 6 p.m.

\*Tropical Nights Gala to support our school! Saturday, February 23, 5:30 p.m.-11 p.m. at the Great Wolf Lodge. $55 per person. Goal: 350 people and over 200 are currently signed up. Live auction and silent auction. Bishop will be in attendance.