**St. Peter Parish Council**

**Meeting Minutes**

**Sunday, February 9, 2020**

**9 a.m.**

**Large Conference Room in the Church**

*St. Peter Parish Council Strategic Plan Mission Statement*

*St. Peter Parish is a welcoming community of different backgrounds living the joy of Catholic Faith in the Diocese of Colorado Springs.*

**Attendance:** President J.J. Kaelin, VP Ed Paulovich, Scribe John Gormley, Terry Nickel, Paul Zmuda and Father Gregory Golyzniak. Absent- Bruce Bishop

Meeting minutes were recorded by Scribe John Gormley and prepared by President J.J. Kaelin

**Father Gregory Golyzniak opened with a prayer.**

**Welcome and announcements by President J.J. Kaelin**

**Father Gregory’s Updates**

Two beautiful angels from Italy have been donated by the Trevion Family and added to the Tabernacle in the sanctuary of the St. Peter the Rock Chapel.

Parish Ministry Center

* Punch List items to be resolved include:
* Stairs
* Glass on the front entrance doors
* Asphalt sealing-pending weather
* Landscaping- pending weather
* Alarm system
* Certificate of occupancy is temporary until Feb. 27, 2020
* The Shroud of Turin replica, donated by Trevor Ellis is mounted on a wall in room 2 in the PMC. It is one of three in the state of Colorado. A presentation of the Shroud of Turin will take place at the March Tapping into Theology.

Other

* Training on the HVAC system-Doug, Margaret and Father Gregory
* There is a one year warranty on the PMC and Chapel by iiCON Construction
* Eucharistic Adoration takes place in the Chapel Sunday, 6:30 p.m. through Friday, 4 p.m.
* Building Manager Margaret Charzynska hold office hours Monday through Friday, 5 :30 p.m. – 9 p.m. and Sundays, 8 a.m. -2 p.m.

Youth Engagement/Family Faith Community Update (Strategic Plan focus)

* Parents’ engagement program (concept was developed by Ed, J.J. and Father Gregory) called Family Faith Community is now underway. The first event will take place Sunday, March 1 9:15- 10:15 a.m., in the PMC kitchen area or room #1 and include a parent survey as future presentations and parent interaction activities are developed.
* Family Faith Community is being managed by Faith Formation staff members: Sister Phuong, Jilinda Dygert and Jessica Sanderson. Helpers include J.J. Kaelin and Ed Paulovich.
* The Youth Council has not met recently.
* A young adult group is being formed.
* One student from St. Peter Catholic School is going to the statewide spelling bee tournament.

Upon This Rock Campaign

* Letters are being sent to parishioners/families who have not yet participated in UTR.
* We have a family who is donating $40,000 to be matched by parishioners/other donors.
* Another family plans to donate $150,000 in March 2020.
* Paul and Kerry Baerman donated their Mini Cooper and other items in preparation of their move to Washington state to help raise money for UTR.
* Next step is to lower our debt.
* There is nearly $200,000 seed money so far for the school expansion.
* The school plans to build the mantrap during spring break 2020, originally over the Christmas break 2019.
* The School Advisory Committee will establish a building committee to develop the needs for the expansion.
* Three design and construction bids are required before
* A study will need to begin given the pending move of St. Mary’s High School to a new location in northern Colorado Springs of Woodmen Road and I 25 and a possible regional middle school.
* There are discussions taking place of lowering tuition.
* Our school is implementing Classical Catholic Education approach to education next fall.

Financial Health (Strategic Plan focus)

* Bishop Sheridan is asking Diocesan parishes to increase offertories. Records are showing a decline in offertory over the last 12 months.
* The Diocese is recommending the implementation of OSV-Our Sunday Visitor program to help with our tithing and communications effort; however, it is not recommended we participate since we are in the middle of the UTR campaign. Parishes will begin to work with the OSV representative by September 2020.
* Ashley Fritz has been appointed by Father Gregory to serve as president of the Finance Council. Alan Feldkamp has resigned as chair, but will remain a member of the Finance Council. Tom Bailey is vice-president.
* The Finance Council will be posting St. Peter Catholic Church Income and Expenses financial pie charts in the bulletin and on our website.
* The annual audit finding included a concern with bookkeepers’ access to all accounts. Father Gregory is the authorized signatory for all checks.
* There have been concerns raised that financial giving statements to donors are not accounting for all contributions (annual tithing, UTR, and other), A new recording system is being implemented to cover these reports.
* It has also been mentioned that donors are not certain their donations are being received if allocated from a third party (Donor Advisory Funds, stocks, etc.) or general donations.

**Adoption of the December 2, 2019 Parish Council Meeting Minutes: Moved by:** First- Terry Nickel Second- Ed Paulovich

**Affirmative**

The minutes will be posted on the website.

**Around the Table Talk President J.J. Kaelin**

* It was shared that no one on the Parish Council has received feedback regarding the St. Peter Parish Council Strategic Plan, which was included in the bulletin, January 18 & 19, 2020 and is posted on the website. Father Gregory suggested we include it in every bulletin but not as an insert to highlight our areas of focus on behalf of the parish.
* Additionally, regarding the Financial Health goal within the Strategic Plan, it was suggested that we include how many families give to St. Peter, how much is given and how much they can begin or increase to help our parish meet our financial responsibilities. (Reference the financial pie charts soon to be posted in the bulletin by the Finance Council.)
* So many parishioners volunteer to help run our parish and we are growing each month welcoming 8-15 new families or individuals each month. We have been sending welcome and gratitude acknowledgement cards to individuals. Ed Paulovich and Terry Nickels volunteered to assist J.J. in this ongoing practice.

**The meeting was adjourned by J.J. Kaelin at 10:30 a.m.**